# **APPLICATION STEPS (AS OF 7-1-2023)**

- DOCUMENTS REQUIRED FOR MRPIUA UNDERWRITNG REVIEW AGENT HAS NO BINDING AUTHORITY:
  - FULLY COMPLETED APPLICATION
  - AGENT & INSURED [WET] SIGNATURES (SCANNED COPIES ARE ACCEPTED) OR E-SIGNED WITH SUPPORTING CONFIRMATION/AUTHENTICATION PAGES ARE ACCEPTED
  - CERTIFICATION ENTRANCE BARRIER FORM (CEB) MARKET DECLINATIONS FOR PLAN ACCESS
    - CAN BE FOUND ON <u>WWW.MSPLANS.COM</u>
    - LOGIN AND CHOOSE MRPIUA TAB APPLY FOR ACCESS IF NEED TO SEE MORE THAN THE PUBLIC FACING VIEW OR LOG IN IF USER ID Already Established
    - ON THE LEFT-HAND SIDE, CHOOSE 'FORMS/APPLICATION'
    - CEB FORM IS LOCATED UNDER APPLICATION/PROCESSING FORMS
  - FIRE PROTECTION CLASS VERIFICATION
    - CAN BE FOUND ON <u>WWW.MSRATINGBUREAU.COM</u>
    - Use GIS lookup on MSRB website member page
  - CURRENT COLORED PHOTOS SHOWING MINIMUM 2 TO PREFERRED 4 SIDES OF DWELLING
  - FOR MOBILE HOMES MRPIUA FORM J IS REQUIRED REFER TO FORM INSTRUCTIONS
  - FULL ANNUAL PREMIUM PAYMENT WITH POLICY SERVICE FEE

# **APPLICATION NOTES:**

- COVERAGE IS ACTUAL CASH VALUE ONLY NO REPLACEMENT COST IS AVAILABLE
- DEDUCTIBLE \$1000
- DWELLING OVER 33.3% FRAME IS RATED AS FRAME CONSTRUCTION
- FULL PAYMENT REQUIRED UPFRONT
- APARTMENTS & TRIPLEXES ARE NOT ACCEPTED
- NO COMMERCIAL ELIGIBLE RESIDENTIAL ONE OR TWO FAMILY ONLY
- DUPLEXES ARE ACCEPTED FOR THE WHOLE BUILDING (CONTENTS ARE ON SEPARATE POLICIES IF RENTAL OCCUPIED)
- A FULLY COMPLETE, SIGNED, AND MRPIUA UNDERWRITING APPORVED AS CORRECT APPLICATION WITH FULL PAYMENT IS REQUIRED TO BIND COVERAGE – WHEN MPRPIUA RECEIVED THE EFFECTIVE CAN BE HONORED UP TO 5 DAYS OF ACH PAYMENT ENTRY
- AFTER 5 DAYS THE POLICY WILL GO INTO EFFECT THE DAY AFTER APPLICATION IS MRPIUA RECEIVED IF MRPIUA UNDERWRITING APPROVED
- VACANT/UNOCCUPIED DWELLINGS ARE NOT ELIGIBE FOR COVERAGE A DWELLING THAT IS VACANT FOR A MATERIAL RENOVATION PROJECT IS POSSIBLY ELIGIBLE BY SUBMITTED A FORM V SUPPLEMENTAL APPLICATION WITH THE APPLICATION FOR PRIOR MRPIUA APPROVAL DECISION MAKING.
- FOR COMPLETE RULES SEE MANUAL OF RULES AND PROCEDURES AND RULES AND RATES ON THE MRPIUA WEBSITE – AGENT VIEW NOT PUBLIC VIEW.

# **APPLICATION SUBMISSION:**

- 1. LOG INTO GUIDEWIRE/INSURANCE NOW FROM THE MRPIUA WEBSITE
- 2. CHOOSE NEW QUOTE ON THE FAR RIGHT ONCE LOGGED IN

MRPIUA MWUA			Hom	e Quote/Polic	Billing	Claims	Payables	Cabinets	Operations	Support	Admin	Test	0
Search Q											•••	MORE	NEW
ADVANCED SEARCH: POLICY CLAIMS	Recent Activity										+	- 1	
News	Filter by text		(she	wing 266 of 266 r	sults)								LOSS
Inbox		Underwriting			Claims								
Perent list	Show All Show Nor	ne 🛛 🗹 Quote	Application	Policy	Loss Notice	e 🖌 Clair	n 🖌 Tr	ransactions					
RECENT LIST	Current Owner	Status	Policy Effective Lo	s Date Insured	Name			L.O.B.	Reference				
	ŧ	Active	06/06/2023	Housto	, Gloria J.			Residentia	MR0004630	0-01			
	+	Active	02/11/2023	Peten, I	akisha			Residentia	MR0004522	6-01			

- 3. ENTER EFFECTIVE DATE FUTURE DATE UNLESS ACH PAYMENT IS ENTERED AS EXPLAINED ABOVE
- 4. SELECT CARRIER: MISSISSIPPI RESIDENTIAL PROPERTY INSURANCE UNDERWRITING ASSOCIATION

#### 5. START

# A. \*\*ALL ENTRY SPACES WITH AN [ \* ] MUST BE COMPLETED

MWUA			н	ome Quo	te/Policy	Billing	Claims	Payables	Cabinets	Operations	Support	Admin	Test	θ
Search Q										New Quote		C3-	Э	H NEW
ADVANCED SEARCH: POLICY CLAIMS	Recent Activity									Effective Dat	e		1	QUOTE
News	Filter by text		(	showing 266	of 266 resu	lts)							<sup>₿</sup>	REPORT LOSS
Inbox		Underwriting			CI	aims				Charles .				
Recent List	Show All Show None	Quote	Applicati	on 🖌 Polic	y 🖌	Loss Notice	Claim	n 🖉 Tr	ansactions	Mississippi			~	
	Current Owner S	tatus Po	olicy ffective	Loss Date	Insured Na	me			L.O.B.	Carrier Grou	p			
	÷ /	Active 0	6/06/2023		Houston, G	loria J.			Residential	Select			~	
	÷ /	Active 02	2/11/2023		Peten, Laki	sha			Residential		Start	Clea	ar	
	± F	Future Expired 04	4/23/2023		Michael and	d Lena Harm	on		Residential					

#### 6. CHECK INFORMATION AND CONTINUE

MRPIUA MWUA	Home Quote/Policy Billing Claims Payables Cabinet	s Operations Support A	dmin Test	0
Search Q	CUSTOMER Customer Name Entity Type Customer Number Tax ID	New Quote	\$\$ ⊕	EI SUMM
ADVANCED SEARCH: POLICY CLAIMS	Deaduct Colorian	Effective Date		Ð
Product Selection			<b></b>	QUOTE
	Effective Date* 06/08/2023	State		REPORT
	Carrier Group* Mississippi Residential Property Insurance Underwriting Association V	Mississippi	~	LUSS
	Continue Cancel	Carrier Group		
		Select	~	
	Product Selection List	Start	Clear	
	Description Effective Date			
	Residential 07/12/2018			

## 7. ENTER ASSIGNED AGENT PRODUCER CODE

urch Q	QUOTE Qu	ote Number Insured	Product Residential	Sub Type Policy Term 06/06/2023 -	06/06/2024	Status Premiun	1 + Fees		
ADVANCED SEARCH: POLICY CLAIMS	Return to Home	100141202	Residentia	NEXT PAGE	SAVE 2 CREATE		D CHANGES	OTES 🔟 DELETE 😶	MORE
~		-1							
olicy	Policy Gener	al							
nderwriting	Product*	Mississippi	- Residential - Miss	issippi Residential Property I	nsurance Underwriti	ing Association V	08/08/2024	-	
isks	Producer: Cor	de*		1	i tear 🗸	Sub Producer	00/00/2024		
1 - Property Location	Floducer. cot	ue				Sub Floudcer			
Primary Dwelling	Insured Info	rmation							
+ Add Location	Insured Into	Relact							
	Exhibit True of		~						
view	Entity Type*	Select	-						
ww idewire InsuranceNow™ - Goo	Entity Type*	Jeieu					-		
wiew iidewire InsuranceNow™ - Goo mwua.iscs.com/innovation? roducer Lookup	Entity Type* ogle Chrome ?rq=INProduc?	erSearchPage	&SearchSu	bType=INProdu	cer::produc	er::search::pro	– ducer-type	□ × €	2
wiew iidewire InsuranceNow™ - Goo mwua.iscs.com/innovation roducer Lookup	Entity Type* gle Chrome ?rq=INProduc	erSearchPage	&SearchSu	bType=INProdu	cer::produc	er::search::pro	– ducer-type	□ × €	2
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- 8. ENTITY TYPE: CHOOSE INDIVIDUAL OR BUSINESS
  - A. FOR ESTATE ACCOUNTS USE BUSINESS
  - B. FOR SINGLE OR MULTIPLE NAMES USE INDIVIDUAL
  - C. Do not use CAPITAL letters entry must be uniform on lower case
- 9. MAILING ADDRESS
  - A. ENTER THE ADDRESS AND VERIFY ADDRESS BLUE ICON BELOW ADDRESS
- 10. COPY MAILING ADDRESS TO BILLING ADDRESS
  - A. VERIFY ADDRESS BLUE

Search Q	QUOTE Quote Number Insured QT-00141282	Product Sub Type Policy Term Residential 06/06/2023	- 06/06/2024 In Process	Premium + Fees \$0.00	EI SUMM
ADVANCED SEARCH: POLICY CLAIMS Quote	Return to Home	I NEXT PAGE	SAVE & CREATE APPLICATION	D DISCARD CHANGES VIEW NOTES	DELETE ···· MORE NEW QUOTE
Policy	Entity Type* Select >	·			
Underwriting	Mailing Address				LOSS
Risks	Country United States	~			
1 - Property Location	Address*				
Primary Dwelling					
+ Add Location	City* , State* Zip*	Select V	Verify Address		
Review	Billing Address Copy Ma	iling Address			
Commission	Country United States	~			
Premium Info	Address*				
Worksheets					
Correspondence	City* , State* Zip*	Select ~	Verify Address		

ADVANCED SEARCH:	POLICY CLAIMS	< Return to Home			NEXT PAGE	🕲 SAVE	✿ CREATE APPLICATION	D DISCARD CHANGES	VIEW NOTES	DELETE	··· MORE
Quote	~	Entity Type*	Individual ~								
Policy		Individual									
Underwriting			First*		Middle		Last*		Suffix		
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1 - Property Locati	on										
Primary Dwelli	ng	Mailing Address									
+ Add Location		Country	United States		~						
Review		Address*	4785 Highway 18								
Commission											
Premium Info		City* , State* Zip*	Brandon	Mississippi	✓ 39042-7	870	🖉 Address Verifi	ied <u>View Map</u>			
Worksheets		Billing Address	Copy Mailing Add	ress							
Correspondence		Country	United States		~						
Tasks		Address*	4785 Highway 18								
Data Reports											
	-1	City* , State*	Brandon	Mississippi	× 39042-7	870	🛛 📿 Address Verifi	ied. View Map			

# 11. CONTACT INFORMATION (PREFERRED TO BE PROVIDED)

#### A. PHONE NUMBER REQUIRED

# 12. EMERGENCY CONTACT INFO (PREFERRED TO BE PROVIDED)

A. INSURED PHONE NUMBER REQUIRED

## 13. SAVE THEN NEXT PAGE

# A. ALWAYS HIT SAVE BEFORE GOING TO NEXT PAGE

ADVANCED SEARCH: POLICY CLAIMS	< Return to Home		🔹 NEXT PAGE 🔯 SAVE 👲 (	CREATE APPLICATION 🕤 DISCARD CHANGES	VIEW NOTES 💼 DELETE ···· MORE	E E
Quote 🗸	Contact					QUOTE
Policy	contact					REPORT
Underwriting	Primary Phone*	Mobile ~ (601) 981-2915	Seconda	ry Phone Select V		LOSS
	Email		Fax Num	ber		
Risks	Delivery Preference	No Preference 🛩				NOTE
1 - Property Location 2	Customer Number					Ø
Primary Dwelling 2	Emergency Contact					NEW ATTAC
+ Add Risk	5 7	First	Middle	Last	Cuffin	¥≡ NEW
+ Add Location		Shelbye	L	Hisaw		TASK
Review	Address	4785 Highway 18				
Commission				•		
Premium Info	City , State Zip	Brandon Mississippi	✓ 39042-7870	Verify Address		
Worksheets	Primary Phone*	Mobile V (601) 981-2915	Seconda	ry Phone Select V		
Correspondence	Next Page					

#### **14. CREATE APPLICATION**

ADVANCED SEARCH: POLICY CLAIMS	< Return to Home		ANEXT PAGE SAVE	CREATE APPLICATION	VIEW NOTES 🗇 DELETE ···· MORE	.∎ NEW
Quote 🖌	Contact					QUOTE
Policy	Primary Phone*	Mobile ~ (601) 981-2915	Secondar	ry Phone Select V		REPORT
Underwriting	Email		Fax Num	ber		
Risks	Delivery Preference	No Preference ~				NEW
1 - Property Location 2	Customer Number					Ø
Primary Dwelling (2)	Emergency Contact					NEW ATTAC
+ Add Risk		First	Middle	Last	Suffix	¥⊟ NEW
+ Add Location		Shelbye	L	Hisaw		TASK
Review	Address	4785 Highway 18				
Commission				-		
Premium Info	City , State Zip	Brandon Mississippi	✓ 39042-7870	Verify Address		
	Primary Phone*	Mobile ~ (601) 981-2915	Secondar	ry Phone Select v		
Worksheets						
Correspondence	Next Page					

#### 15. C.E.B. FORMSUBMITTION – YES

Policy	< Return to Home	NEXT PAGE SAVE OF INALIZE OD DISCARD CHANGES IF VIEW NOTES	LOSS
Underwriting	Questions		NEW
Risks	Has Certificate of Entrance Barrier been submitted*		B
	has certaincate of Entraince barrier been sublinitied		NEW
1 - Property Location (2)			ATTAC
Primary Dwelling 2	Next Page		XΞ NEW
			TASK
+ Add Risk			
+ Add Location			
Additional Interests			
Additional interests			
+ Add Additional Interest			
Review			

A. DISREGARD ALL ISSUES IN RED – AS YOU PROGRESS & COMPLETE EACH PAGE THE ISSUES WILL RESOLVE

### **17. PROPERTY LOCATION**

ADVANCED SEARCH: POLICY CLAIMS		< Return to Home	A NEXT PAGE SAVE OF FINALIZE DISCARD CHANGES DIVEW NOTES	
Trans		Disk/Leasting List		QUOTE
Application	~	RISK/LOCATION LIST	+ -	REPORT
Policy		Add Location	Show Deleted Items	LOSS
Underwriting		Location / Risk / Description		NEW NOTE
Risks		<ul> <li>1 - Property Location</li> </ul>	Change Delete Add Risk	Ø
1 - Property Location	2	1 - Primary Dwelling	Change Copy Delete	NEW ATTAC
Primary Dwelling	2	Next Page		X⊟ NEW
+ Add Risk				TASK
+ Add Location				
Additional Interests				

A. ENTER ALL INFORMATION WITH AN ATERISK

#### B. CHANGE COVERED PROPERTY LOCATION ADDRESS IF DIFFERENT FROM MAILING ADDRESS

- VERIFY ADDRESS BLUE
- COPY TO ADDRESS AND COPY TO RISK ADDRESS
- C. SELECT ZONE AND COUNTY

#### CLICK MAGNIFYING GLASS NEXT TO COUNTY

ADVANCED SEARCH: POLICY CLAIMS	< Return to Risks <table></table>	
Trans		QUOT
Application	Zone* Inland (All Other Counties not specifically named above)  V County* RANKIN  V Q	<b>6</b>
Dellas	Protection Class* Graded Municipality / Fire District*	REPOR LOSS
Policy	Has MRPIUA previously provided coverage at this location?* No  Search Address	
Underwriting	Inside legal boundaries of Graded area* Select >	NEW NOTE
Risks	Class 10 Credit:	Ø
1 - Property Location (2)	Municipality providing fire dept. response	NEW ATTAC
Delever Duelling	Certified Fire Department: Name City County	£=
Primary Dweiling	Within 5 miles travel distance from responding fire station* Select Y	NEW
+ Add Risk	Class 10 Credit No 🗸	14SK
+ Add Location	Suburban Classification:	
Additional Interacts	Suburban Classification Select V	
Additional Interests	Name of Municipality or Legal Fire District	

#### SELECT FIRE PROTECTION DISTRICT

#### a. REFERENCE GIS

Guidewire InsuranceNow™ - Google Chrome						$\times$
mwua.iscs.com/innovation?rq=UWCountyS	earchPage&C	ountyName=	RANKIN&Pole	ffDate=20230606		Ð,
City/District	Class	Terr.Code	Effective Date	FD Response		
MONTEREY FIRE PROTECTION GRADING DISTRICT	7	610	07/25/2016	PR		
PELAHATCHIE F.P.G.D.	9	610	03/07/2022	PR		
EVERGREEN FIRE PROTECTION DISTRICT	8	610	11/17/1995	PR		
PUCKETT FIRE PROTECTION GRADING DISTRICT	7	610	05/15/2019	PR		
LANGFORD FIRE PROTECTION GRADING DISTRICT	7	610	04/20/2017	PR		
LEESBURG FIRE PROTECTION GRADING DISTRICT	7	610	08/11/2017	PR		
SHELL ROAD FIRE PROTECTION GRADING DISTRICT	7	610	04/19/2017	PR		
CATO FIRE PROTECTION GRADING DISTRICT	8	610	04/01/1996	PR		
STAR FIRE PROTECTION DISTRICT	7	610	02/02/2016	PR		

# 18. SELECT INSIDE LEGAL BOUNDARIES OF GRADED AREA IF COVERED LOCATION IS WITHIN THE GRADED FIRE DISTRICT

- A. IF WITHIN, THERE ARE QUESTIONS THAT WILL POP UP BASED ON ANSWER
  - ALTERNATE WATER SUPPLY, PER MSRB GIS WEBSITE GRADING? Y OR N

- IS THE RISK WITHIN 1000 FEET OF A STANDARD HYDRANT? Y OR N
- B. THIS WILL HELP DETERMINE IF THE PROTECTION CLASS ON THE DWELLING IS AN 'X' FACTOR OR NOT

	ADVANCED SEARCH: POLICY CLAIMS	Keturn to Risks VIC I DISCARD CHANGES VIEW NOTES CHANGES VIEW NOTES CHANGES VIEW NOTES VIEW NOTES CHANGES VIEW NOTES VIEW VIEW NOTES VIEW NOTES VIEW NOTES VIEW NOTES VIEW NOTES VIEW NOTES VIEW VIEW NOTES	
	Quote ~		QUOTE
	Policy	Zone* Inland (All Other Counties not specifically named above) V County* RANKIN V Q	
	Underwriting	Protection Class* 3 Graded Municipality / Fire District* FLOWOOD	LOSS
	Risks	Inside legal boundaries of Graded area* Yes V	NEW
	1 - Property Location 2	Is the risk within 1000' of a standard No	
	Primary Dwelling 2	Protection Class At Risk 3X	NEW ATTAC
	+ Add Risk	Class 10 Credit:	¥⊟ NEW
	+ Add Location	Municipality providing fire dept. response Certified Fire Department: Name City County	TASK
	Review	Within 5 miles travel distance from responding fire station* Select v	
	Commission	Class 10 Credit No 🗸	
	Premium Info	Suburban Classification: Suburban Classification Select Y	
C.	Worksheets	Name of Municipality or Legal Fire District	
9. SAVE			

# 20. PRIMARY DWELLING - SELECT CHANGE

ADVANCED SEARCH: POLICY CLAIMS	< Return to Home	🗢 NEXT PAGE 🛛 🕲 SAVE 🖉 FINALIZE 🖒 🗂 DISCARD CHANGES 🗍 🖓 VIEW NOTES 🕅 DELETE 🛛 MORE
Trans	Disk/Leasting List	QUOI
Application 🗸	RISK/Location List	+ - 49
Policy	Add Location	Show Deleted Items
Underwriting	Location / Risk / Description	U New Not
Risks	<ul> <li>1 - Property Location</li> </ul>	Change Delete Add Risk
1 - Property Location	1 - Primary Dwelling	Change Copy Delete ATTAC
Primary Dwelling 2	Next Page	¥E NEW
+ Add Risk		TAS
+ Add Location		
Additional Interests		
+ Add Additional Interest		

## A. PRIMARY DWELLING

- B. IF PRIMARY DWELLING LEAVE AS IS
- C. IF MOBILE HOME DELETE PRIMARY DWELLING AND ADD MOBILE HOME RISK
- D. ENTER ALL INFORMATION WITH ATERISK
  - PRIMARY STRUCTURE: ALWAYS 'YES' UNLESS OUTBUILDING
  - RISK DESCRIPTION:
    - PRIMARY DWELLING -OR-
    - TENANT OCCUPIED DWELLING
  - DWELLING BUILT IN SUBSTANTIAL ACCORDANCE W/ LOCAL BUILDING CODE:
    - PC 1-9 IS CONSIDERED INSIDE LEGAL BOUNDARIES = YES
    - PC 10 {OR BLANK} IS CONSIDERED OUTSIDE LEGAL BOUNDARIES = NO
  - DWELLING VACANT: ALWAYS 'NO' UNLESS FORM V IS SUBMITTED FOR A RENOVATION PROJECT – RENOVATION PROJECT MUST BE MRPIUA UW APPROVED
  - CONSTRUCTION TYPE EC: ALWAYS 'ALL OTHER'
  - LOCATION DETAIL:
    - CHECK THAT PROPERTY LOCATION IS LISTED AND NOT MAILING ADDRESS IF TENANT OCCUPIED DWELLING
  - ENTER THE ACV BUILDING COVERAGE LIMIT UNDER COVERAGE A (MAXIMUM IS \$200,000 – IF ACTUAL ACV IS OVER \$200,000 CALL MRPIUA TO DISCUSS)
  - ENTER THE ACV CONTENTS LIMIT UNDER COVERAGE C (MAXIMUM LIMIT IS \$75,000 IF THE ACTUAL ACV LIMIT IS HIGHER CALL MRPIUA TO DISCUSS).
  - INSPECTION ORDERED: ALWAYS REMAIN 'YES'

- INSPECTION FEE (SERVICE FEE) WILL POPULATE AFTER PREMIUM IS FIGURED: LEAVE BLANK
- 21. SAVE THEN NEXT PAGE

22. ADD ADDITIONAL INTERESTS

- MORTGAGE COMPANY
- PREMIUM FINANCE CO. ONLY IF AGREEMENT IS SENT WITH APP
- ADDITIONAL INSURED
- ADD ADDITIONAL INTEREST

MRPIUA MWUA			Home	Quote/Policy	Billing	Claims	Payables	Cabinets Op	erations Supp	oort Admin Te	st
Search Q	APPLICATION A A	pplication Numbe P-01654719	r Insured Hisaw, Shelbye	Product Residential	Sub Type Residential	Policy Terr 06/27/202	n 3 - 06/27/2024	Producer 4 Loretta T. Jenni	Status ngs In Process	Premium + Fees \$1,158.00	sı
ADVANCED SEARCH: POLICY CLAIMS	< Return to Policy List		🗢 NEXT PAGE  🖺 SAV	E 🕀 ADD ADDIT	IONAL INT	PRINT APP	@ FINALIZE	DISCARD CHANGE	S VIEW NOTES	DELETE MORE	)
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pplication ~	Additional Intere	SU LISU								+ -	R
Policy									🗌 Sho	w Deleted Items	
Underwriting	Number	Name			Interes	t Type		Loan Number			
Risks	Empty List										
1 - Property Location	Next Page										A
1 - Primary Dwelling	HEAT Page										
+ Add Risk											
+ Add Location											
Additional Interests											
+ Add Additional Interest											

a. CHOOSE MAGNIFYING GLASS

Search	APPLICATION	Application Number	Insured	Product	Sub Type	Policy Term	Prod	icer	Status	Premium + Fee	es
		AP-01004/19	misaw. Shelbye	Residential	Residential	06/2//2023 - 06/	IZ/IZUZ4 Loret	ta 1. jennings	In Process	\$1,156.00	
ADVANCED SEARCH: POLICY CLAIMS	< Return to Addition	al Interests			SAVE SAVE	🖨 PRINT APP 🛛 🥝	FINALIZE COP	D DISCARD CH	ANGES VIE	W NOTES N	MORE
Trans	A datata a state	erest Detail									
Application	Additional Int	erest Detail									
	Number	1									
Policy	Code		Q								
Underwriting	Interest Type*	Select	~								
Risks	Loan Number										
1 - Property Location	Forms	Select v									
1 - Primary Dwelling	Name*										
+ Add Risk											

- c. ENTER FIRST NAME OF BANK OR PREMIUM FINANCE CO AND CHOOSE 'STARTS WITH'
- d. ENTER CITY AND CHOOSE 'EQUALS'
- e. SEARCH

	and the second is a		
mwua.iscs.c	om/innovation		
Additional	Interest Lookup		
Search for	All 🗸		
where	Search Name V Starts With V	S	
and	City ~ Equals ~ St	pringfield	Max Hits 50 🗸 Search
Additional	Interest List		
Code	Name	Туре	Phone Number
Code	Name	Туре	Phone Number
Code 1170418	Name U S Bank Na Isaoa	<b>Type</b> Mortgagee	Phone Number (000) 000-0000
Code  1170418  1184118	Name <u>U S Bank Na Isaoa</u> <u>U S Bank NA ISAOA/ATIMA</u>	Type Mortgagee Mortgagee	Phone Number (000) 000-0000
Code	Name U S Bank Na Isaoa U S Bank NA ISAOA/ATIMA USAA FSB & US Bank NA ISAOA/ATIMA	Type Mortgagee Mortgagee Mortgagee	Phone Number (000) 000-0000
Code	Name       U.S. Bank. Na Isaoa       U.S. Bank. NA ISAOA/ATIMA       USAA. FSB & US Bank. NA ISAOA/ATIMA       USAA. ISAOA	Type       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee	Phone Number (000) 000-0000
Code	Name       U.S. Bank Na Isaoa       U.S. Bank NA ISAOA/ATIMA       U.S.A. FSB & US Bank NA ISAOA/ATIMA       USAA FSB & US Bank NA ISAOA/ATIMA       USAA SAA SAOA       USAA FSB & PHH Mortgage Corp Isaoa/Atime	Type       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee	Phone Number (000) 000-0000
Code           170418           1184118           1185336           118799           1188464           1189455	Name       U.S. Bank Na Isaoa       U.S. Bank Na ISAOA/ATIMA       U.S.A. FSB & US Bank NA ISAOA/ATIMA       USAA FSB & US Bank NA ISAOA/ATIMA       USAA FSB & PHH Mortgage Corp Isaoa/Atimat       USAA FSB & US Bank NA	Type       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee	Phone Number (000) 000-0000
Code	Name       U.S. Bank. Na Isaoa       U.S. Bank. NA ISAOA/ATIMA       U.S.A. FSB & US Bank. NA ISAOA/ATIMA       USAA ISAOA       USAA FSB & PHH Mortgage Corp. Isaoa/Atimator       USAA FSB & US Bank. NA       USAA FSB & US Bank. NA       USAA FSB & US Bank. NA	Type       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee       Mortgagee	Phone Number (000) 000-0000

- g. CLICK THE + TO SEE THE FULL ADDRESS AND CHOOSE FROM ADDITIONAL INTEREST LIST IN BLUE
  - a. THIS WILL AUTOMATICALLY FILL OUT THE MORTGAGE OR PREM FINANCE CO. INFORMATION EXCEPT INTEREST TYPE
- h. CHOOSE THE INTEREST TYPE\*
- i. SCROLL TO BOTTOM OF SCREEN AND CLICK THE BOX NEXT TO 'DWELLING 1 PRIMARY DWELLING'

ADVANCED SEARCH: POLICY CLAIMS	CRETURE TO Additional Interests     CRETURE TO Additional Interests     CRETURE TO Additional Interests     CRETURE TO Additional Interests
1 - Primary Dwelling	P O Box 7298
+ Add Risk	City* , State* Zip* Springfield Ohio ~ 45501 🖓 Verify Address
+ Add Location	Primary Phone Business V (000) 000-0000 Secondary Phone Select V
Additional Interests	Fax Number
+ Add Additional Interest	Email Address Delivery Preference V
Review 1	Instructions
Forms	A
Reinsurance	Comments
Commission	
Premium Info	Has an interest in:
Worksheets	Policy
Special Options	Dwelling 1-Primary Dwelling
www.coordooro	

j. k. THEN SAVE

# 23. NEXT PAGE

- 24. REVIEW
  - A. PAYMENT PLAN OPTIONS FOR BILLING
    - CHOOSE 'MR INSURED PAY BILL IN FULL' IF PAYING BY CHECK
    - CHOOSE 'MR INSURED RENEWAL ACH FULL PAY' IF PAYING BY ACH (CHOOSING ACH APPLIES TO NEXT RENEWAL AS WELL UNLESS WITH MRPIUA HELP)
    - ENTER ALL INFORMATION WITH AN ATERISK (\*)
      - INSURED BANK ACH CHECKING OR SAVINGS ACCOUNT CHOOSE PERSONAL
      - O AGENT BANK ACH OR SAVINGS TRUST ACCOUNT CHOOSE COMMERCIAL
    - IF PAYMENT IS BEING PAID BY THE MORTGAGE COMPANY VIA CHECK, THE CHECK MUST BE SENT TO THE AGENT'S OFFICE FIRST. THE AGENT CAN THEN SEND IN THE PAYMENT ALONG WITH A COPY OF THE APPLICATION, CEB FORM, AND COLORED PHOTOS

# 25. FINALIZE TRANSACTION

## **26. PRINT APPLICATION**

- THIS FORM WILL NEED TO BE SIGNED BY THE INSURED
- IF ELECTRONIC SIGNATURE, E-SIGNATURE AUTHENTICATIONS WILL NEED TO BE SUBMITTED WITH THE APPLICATION, CEB FORM, AND PHOTOS

### FINAL NOTES:

\*\*YOU MAY NOW EXIT THE APP BY HITTING 'HOME' AT THE TOP OF THE SCREEN. ONCE MRPIUA RECEIVES THE SIGNED APPLICATION, CEB FORM, AND PHOTOS VIA EMAIL, MRPIUA UNDERWRITING WILL REVIEW AND PROCESS THE APPLICATION IF APPROVED AS PROPERLY COMPLETE.

\*\*ALL APPLICATION DOCUMENTS PAID VIA ACH CAN BE EMAILED TO MRPIUA@MSPLANS.COM

\*\*ALL PHYSICAL CHECKS MUST BE MAILED IN WITH THE APPLICATION, CEB FORM, AND COLORED PHOTOS.